

**MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT  
REGULAR MEETING ~ BOARD OF TRUSTEES**

**July 17, 2018**

**AGENDA**

**DISTRICT BOARD ROOM**

**1919 B Street, Marysville, CA 95901**

*The agenda for board meetings can be made available upon request in a format appropriate for a person with a disability. If you are an individual with a disability who needs special accommodations to participate, please call 749-6101 at least 48 hours in advance. Accommodations may include but are not limited to interpreters, parking, and accessible seating.*

**Open Session agenda related documents and pages in Special Reports can be viewed on the MJUSD website [www.mjUSD.com – Select: "Board" and "Agendas and Minutes"].**

**5:00 P.M. ~ OPEN SESSION**  
**CONFERENCE ROOM #1**

**CALL MEETING TO ORDER**

**ROLL CALL**

Mr. Randy L. Rasmussen, President \_\_\_\_\_  
Mr. Frank J. Crawford, Vice President \_\_\_\_\_  
Ms. Susan E. Scott, Clerk \_\_\_\_\_  
Mr. Jim C. Flurry, Trustee Representative \_\_\_\_\_  
Mr. Paul F. Allison, Member \_\_\_\_\_  
Mr. Jeff D. Boom, Member \_\_\_\_\_  
Mr. Randy L. Davis, Member \_\_\_\_\_

**CLOSED SESSION**  
**CONFERENCE ROOM #1**

*The Board strives to commence open session in a timely manner. To achieve this goal, the Board may be required to continue closed session at the conclusion of the open session agenda. In such cases, the Board will diligently seek to address all matters requiring the attendance of students and parents (e.g. student expulsion/reinstatement and enrollment matters) prior to reconvening in open session. Pursuant to Government Code Section 54954.3, members of the public shall be given the opportunity to address the Board on closed session agenda items prior to the Board's consideration of the item. Typically, this opportunity will occur immediately prior to the Board's consideration.*

- 1. MATTERS PERTAINING TO STUDENTS (Education Code section 35146)**  
(The Board will hear cases in closed session and return to open session to take action.)
  - A. EXPULSION**  
**EH17-18/104**

**MOTION**

**RECONVENE TO OPEN SESSION**  
**5:30 P.M. ~ REGULAR MEETING**  
**Board Room**

**PLEDGE OF ALLEGIANCE**

Frank Crawford, Vice President to the Board of Trustees.

**ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

**COMMENTS FROM BOARD MEMBERS**

**OPPORTUNITY FOR EMPLOYEE ORGANIZATIONS TO ADDRESS THE BOARD**

- ♦ Marysville Unified Teachers' Association
- ♦ Operating Engineers Local Union #3
- ♦ California School Employees' Association #326 and #648
- ♦ Association of Management and Confidential Employees
- ♦ Supervisory Unit

**PUBLIC COMMENTS**

Persons wishing to address the Board are requested to fill out a "Public Comments" card before the start of the meeting and give it to the secretary, board president, or superintendent. The public may address topics not on the agenda during this section of the agenda or ask they be heard during a specific agenda item. **Comments are limited to a maximum of three minutes per speaker — 20 minutes total time for public input on each item per Board Bylaw 9323.**

The Ralph M. Brown Act prevents the Board of Trustees from responding to these comments with the exception of clarifying questions. The California Government Code, Section 54954.2.a states, "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3"

**How do I get an item placed on a meeting agenda for discussion?**

If members of the public wish to have an item agendized for discussion or action, it must be a "matter directly related to school district business" (Education Code 35145.5). You must submit a letter describing the issue to be agendized in as much detail as possible to the Superintendent. The request must be received no less than nine business days prior to a regularly scheduled board meeting. The Board and/or Superintendent will determine how and when to agendize the request.

**SUPERINTENDENT'S REPORT**

**SUPERINTENDENT**

**1. APPROVAL OF MINUTES**

- ♦ Minutes from the regular board meeting of 6/26/18.

**MOTION**

**2. CONSENT AGENDA**

The Board is requested to approve the Consent Agenda items under **Superintendent, Educational Services, Student Discipline and Attendance, Student Services, Purchasing Department, Categorical Programs, Buildings and Grounds Department, Nutrition Services, Personnel Services, and Business Services.** Please refer to details where these items are described fully.

**MOTION**

## **SUPERINTENDENT**

### **1. 2018-19 SHADY CREEK OUTDOOR SCHOOL PROGRAM AGREEMENTS**

## **CONSENT AGENDA**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the following school site agreements with the Sutter County Superintendent of Schools for students to attend the Shady Creek Outdoor School Program during the 2018-19 school year:

#### **9/24/18 – 9/28/18 (5 days)**

\*Dobbins = 3 students (estimated – 6<sup>th</sup> grade)

\*Foothill = 65 students (estimated – 6<sup>th</sup> grade)

\*Yuba Feather = 13 students (estimated – 6<sup>th</sup> grade)

**\*Five-day week - \$250 per student**

**\*Four-day week - \$229 per student**

#### ***Background~***

These agreements reserve space for students to attend Shady per the terms and conditions. The first installment is due on 9/1/18. The number of students attending at each school site will be adjusted next school year if needed.

#### ***Recommendation~***

Recommend the Board approve the agreements. See Special Reports, Pages 1-17.

## **EDUCATIONAL SERVICES**

### **1. FIELD TRIP APPROVAL**

## **CONSENT AGENDA**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the following field trip:

#### **A. Shady Creek**

#### **9/24/18 – 9/28/18 (5 days)**

\*Dobbins = 3 students (estimated – 6<sup>th</sup> grade)

\*Foothill = 65 students (estimated – 6<sup>th</sup> grade)

\*Yuba Feather = 13 students (estimated – 6<sup>th</sup> grade)

#### ***Background~***

Lennie Tate, Executive Director of Educational Services, has approved these overnight and/or out-of-state field trips to be submitted for Board approval. The school/program has guaranteed that permission slips will be completed and supplemental insurance will be purchased.

#### ***Recommendation~***

Recommend the Board approve the field trip.

(Educational Services – continued)

**2. AGREEMENTS WITH LEARNING BY DESIGN LLC (MARIA NIELSEN) FOR PROFESSIONAL DEVELOPMENT AT CLE/OLV/YGS/SLHS/MHS/MCAA CONSENT AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the agreements with Learning By Design LLC (Maria Nielsen) to provide professional development for certificated staff at the following school sites during 2018-19 school year:

•Cedar Lane Elementary School	Eight full days	\$40,000
•Olivehurst Elementary School	Three full days	\$15,000
•Yuba Gardens Intermediate School	Nine full days	\$45,000
•South Lindhurst High School	Five full days	\$25,000
•Marysville High School	Seven full days	\$35,000
•Marysville Charter Academy for the Arts	Eight full days	\$40,000

***Background~***

These agreements will provide consistency for instructional teams in moving to the next level of Professional Learning Communities (PLC) focusing attention to the unique needs of the site to implement more intermediate and advanced work, coaching, and one on one assistance to administration will be provided.

***Recommendation~***

Recommend the Board approve the agreements. See Special Reports, Pages 18-83.

**3. TEXTBOOK APPROVAL CONSENT AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the following textbooks for use in all high schools:

- Agricultural Mechanics: Fundamentals and Applications, 7<sup>th</sup> edition
- Plant and Soil Science
- Introductory Horticulture, 9<sup>th</sup> edition
- Leadership: Personal Development and Career Success, 4<sup>th</sup> edition
- Modern Livestock and Poultry Production, 9<sup>th</sup> edition
- The Science of Animal Agriculture, 5<sup>th</sup> edition
- The Art of Floral Design, 3<sup>rd</sup> edition

***Recommendation~***

Recommend the Board approve the textbooks. See Special Reports, Pages 84-94.

**4. AGREEMENT WITH HOUGHTON MIFFLIN HARCOURT CONSENT AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the agreement with Houghton Mifflin Harcourt to provide one day of training on 8/10/18 for certificated staff in the amount of \$2,950.

***Background~***

This agreement will provide training to teachers new to the Board approved K-8 GoMath! Mathematics program to work in supporting student instruction.

***Recommendation~***

Recommend the Board approve the agreement. See Special Reports, Pages 95-106.

(Educational Services – continued)

**5. AGREEMENT WITH MARGARITA CALDERON & ASSOCIATES**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the agreement with Margarita Calderon & Associates to provide one day of training on 8/7/18 for certificated staff in the amount of \$11,000.

***Background~***

This agreement will provide training to certificated staff that work with ELD students in the district.

***Recommendation~***

Recommend the Board approve the agreement. See Special Reports, Pages 107-122.

**STUDENT DISCIPLINE AND ATTENDANCE**

**1. AGREEMENT WITH ALICE “RUTHIE” BOLTON FOR MOTIVATIONAL ASSEMBLIES AT ELA/MHS/SLHS/EDG/MCK/JPE/KYN/COR/LRE FHS/CDS**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the agreement with Alice “Ruthie” Bolton to provide 15 motivational assemblies from 8/20/18-8/31/18 in the amount of \$7,500 at the following school sites: Ella Elementary School, Marysville High School, South Lindhurst High School, Edgewater Elementary School, McKenney Intermediate School, Johnson Park Elementary School, Kynoch Elementary School, Cordua Elementary School, Loma Rica Elementary School, Foothill Intermediate School, and Community Day School.

***Background~***

Alice “Ruthie” Bolton will speak with students about overcoming challenges and reaching their goals. Ruthie will share her story and how she never gave up on her dreams of playing professional basketball and becoming one of the most successful competitors in the United States.

***Recommendation~***

Recommend the Board approve the agreement. See Special Reports, Pages 123-133.

**STUDENT SERVICES**

**1. MOU WITH PARENT FOR MILEAGE REIMBURSEMENT IN LIEU OF DISTRICT TRANSPORTATION**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the MOU with a parent who will be providing transportation for their child with special needs to and from school in lieu of utilizing district specialized transportation for the 2018-19 school year in the estimated amount of \$864.

***Background~***

The MJUSD has agreed through the special education due process and settlement agreement, which has been ratified by the Board of Trustees on 6/26/18, to reimburse this parent for mileage. With attendance verification, the district will reimburse the parent the current standard mileage reimbursement rate of .545 cents per mile.

(Student Services/Item #1 – continued)

***Recommendation~***

Recommend the Board approve the MOU. See Special Reports, Page 134.

**2. AGREEMENT WITH SCHOOL STEPS INC. FOR LICENSED SPEECH LANGUAGE PATHOLOGY SERVICES**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the agreement with School Steps Inc. for licensed Speech Language Pathology (SLP) services at the rate of \$800 per day in the estimated amount of \$576,000 for the 2018-19 school year.

***Background~***

The SLPs will provide necessary therapy, assessment, and case management as needed for the students who qualify under the Federal IDEA law as prescribed by their Individualized Education Plan (IEP). The SLP is required due to the need to provide services under the Federal IDEA law and the lack of qualified applicants to hire our own therapist. Student Services will be invoiced monthly. This will be funded from the general Special Education budget.

***Recommendation~***

Recommend the Board approve the agreement. See Special Reports, Pages 135-137.

**3. AGREEMENT WITH SCHOOL STEPS INC. FOR LICENSED OCCUPATIONAL THERAPIST SERVICES AND TEMPORARY SCHOOL PSYCHOLOGIST**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the agreement with School Steps Inc. for licensed Occupational Therapy (OT) services and psychology services at the rate of \$800 per day in the estimated amount of \$290,400 for the 2018-19 school year (OT services estimated at \$211,200 and psychology services estimated at \$79,200).

***Background~***

The OT will provide necessary therapy, assessment, and case management as needed for the students who qualify under the Federal IDEA law as prescribed by their Individualized Education Plan (IEP). The OT is required due to the need to provide services under the Federal IDEA law and the lack of qualified applicants to hire our own therapist. The psychology services will cover a maternity leave of a regular employee. Student Services will be invoiced monthly. This will be funded from the general Special Education budget.

***Recommendation~***

Recommend the Board approve the agreement. See Special Reports, Pages 138-140.

## **PURCHASING DEPARTMENT**

### **1. PURCHASE ORDERS PROCESSED IN JUNE 2018**

### **CONSENT AGENDA**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board ratify purchase order transactions listed for June 2018.

#### ***Background~***

Per Board Policy 3300, Education Code 17605, and Public Contract Code 20111, a list of purchase orders has been provided for Board review. The report is sorted by location and includes a fund recap and change order detail.

#### ***Recommendation~***

Recommend the Board ratify the purchase order transactions. See Special Reports, Pages 141-160.

### **2. AGREEMENT WITH ADVANCED DOCUMENT CONCEPTS FOR A COLOR COPIER RENTAL AT KYNOCH ELEMENTARY SCHOOL**

### **CONSENT AGENDA**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the agreement with Advanced Document Concepts for a color copier rental at Kynoch Elementary School in the amount of \$100 per month plus tax.

#### ***Background~***

Kynoch Elementary School has requested to rent a color copier. The associated maintenance fee will be .007 per page for black/white copies, .05 for color copies, and covers all parts, labor, maintenance, and supplies except paper. The term of the rental is sixty (60) months estimated to begin in August 2018.

#### ***Recommendation~***

Recommend the Board approve the agreement. See Special Reports, Pages 161-162.

## **CATEGORICAL PROGRAMS**

### **1. AGREEMENT WITH SACRAMENTO REGIONAL TRANSIT FOR HOMELESS STUDENTS**

### **CONSENT AGENDA**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the Sacramento Regional Transit Connect Card Corporate Account Agreement.

#### ***Background~***

The Sacramento Regional Transit Connect Card Corporate Account Agreement will allow the MJUSD to access Yuba-Sutter Transit's new Connect Card electronic transit fare system. The Homeless Education Program purchases youth monthly bus passes for qualified students to provide customized home-to-school transportation when living situations are outside of the MJUSD transportation routes. Beginning with the 2018-19 school year, Yuba-Sutter Transit youth monthly bus passes can only be secured through the new Connect Card fare system.

#### ***Recommendation~***

Recommend the Board approve the agreement. See Special Reports, Pages 163-164.

## **BUILDINGS AND GROUNDS DEPARTMENT**

### **1. CONTRACT WITH AMERICAN EAGLE ENTERPRISES FOR BLEACHER INSPECTIONS AND REPAIRS AT LHS/EDG/MHS/MCK/YGS**

**CONSENT  
AGENDA**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the contract with American Eagle Enterprises for bleacher inspections and repairs at Lindhurst High School, Edgewater Elementary, Marysville High School, McKenney Intermediate, and Yuba Gardens Intermediate in the amount not to exceed \$10,750.

#### ***Background~***

It is required by the Division of the State Architect (DSA), National Fire Protection Association (NFPA), and the International Code Council (ICC) that any school, district, city municipality, or other government agency that have telescoping bleachers and stationary grandstands at its facilities to be inspected by a “qualified” person on an annual basis, maintain copies of all inspection reports, and maintain seating systems in “as new a condition as possible.” This will be funded from the general fund.

#### ***Recommendation~***

Recommend the Board approve the contract. See Special Reports, Pages 165-185.

### **2. CONTRACT WITH WITH BARROW’S LANDSCAPING, INC. FOR YFS**

**CONSENT  
AGENDA**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the contract with Barrow’s Landscaping, Inc. for Yuba Feather Elementary School in the amount not to exceed \$20,553.

#### ***Background~***

Currently there is no landscaping in the kindergarten area. By installing irrigation, sod, and shrubs, it will enhance the aesthetics of the campus and provide a safe play area for the children.

#### ***Recommendation~***

Recommend the Board approve the contract. See Special Reports, Pages 186-204.

### **3. CONTRACT WITH BROWNSVILLE SAND AND GRAVEL, INC. FOR LRE**

**CONSENT  
AGENDA**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the contract with Brownsville Sand and Gravel, Inc. for Loma Rica Elementary School in the amount not to exceed \$20,000.

#### ***Background~***

The lower parking lot at Loma Rica Elementary School is gravel and floods yearly. Adding asphalt to this area will improve access for parents and staff.

#### ***Recommendation~***

Recommend the Board approve the contract. See Special Reports, Pages 205-217.



## **NUTRITION SERVICES**

### **1. RFP AWARD — DAIRY (RFP #19-1009)**

## **CONSENT AGENDA**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the Request for Pricing (RFP) for dairy (#19-1009) to Crystal Creamery for the 2018-19 school year for operation of the USDA National School Lunch Program.

#### ***Background~***

The Nutrition Services Department has solicited RFP for dairy following the Federal Competitive Bid Procedures to obtain the best product, service, and price. The RFP was publicized through the Appeal-Democrat on 5/18/18 and 5/25/18. The RFP opening was at the District Office on 6/5/18 at 1:00 p.m. The district received one response, and the proposal was evaluated using the following criteria: price, customer references, service and delivery, and quality/grade. Two vendors declined to participate in the bid process due to not having adequate distribution for the size of our district.

1. **Crystal Creamery:** \$541,597
2. Berkeley Farms: no bid
3. Producers Dairy: no bid

The agreement period is 8/1/18-7/31/19 for deliveries directly to schools on a daily basis direct from the manufacturer (not through a local distributor) funded from fund 13.

#### ***Recommendation~***

Recommend the Board approve the dairy award to Crystal Creamery. See Special Reports, Pages 218-225.

### **2. 2018-19 SCHOOL YEAR FRESH BREAD RFP EXTENSION**

## **CONSENT AGENDA**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the fresh bread bid extension for Bimbo Bakeries for the 2018-19 school year for operation of the USDA National School Lunch Program.

#### ***Background~***

Bimbo Bakeries was awarded the 2016-17 Fresh Bread Bid #17-1018 based on the lowest price quotation for product and delivery specifications. Bid Extension conditions: "In accordance with Section 39644 of the Education Code, Marysville Joint Unified School District reserves the right to extend the contract up to a total contract term not to exceed three (3) years, subject to the approval of the vendor (successful bidder)". The award is based on the successful year of service during the 2017-18 school year and the vendor met specifications and provided quality service and price. The agreement period is 8/1/18-7/31/19 with purchase estimate of \$71,000. Deliveries will be made directly to school sites on a weekly basis funded from fund 13.

#### ***Recommendation~***

Recommend the Board approve the RFP extension to Bimbo Bakeries. See Special Reports, Page 226.

(Nutrition Services – continued)

**3. RFP AWARD — FRESH PRODUCE (RFP #19-1010)**

**CONSENT**  
**AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the Request for Pricing (RFP) for fresh produce (#19-1010) to Gold Star Foods for the 2018-19 school year for operation of the USDA National School Lunch Program.

***Background~***

The Nutrition Services Department has solicited RFP for fresh produce following the Federal Competitive Bid Procedures to obtain the best product, service, and price. The RFP was publicized through the Appeal-Democrat on 5/18/18 and 5/25/18. The RFP opening was at the District Office on 6/5/18 at 1:15 p.m. The district received two responses, and the proposals were evaluated using the following criteria: price, customer references, service and delivery, and quality/grade. One vendor declined to participate in the bid process.

1. **Gold Star Foods:** \$251,664
2. **ProPacific Fresh:** \$267,518
3. **Freshpoint:** no bid

The agreement period is 8/1/18-7/31/19 for deliveries directly to schools on a weekly basis funded from fund 13.

***Recommendation~***

Recommend the Board approve the fresh produce RFP award to Gold Star Foods. See Special Reports, Pages 227-238.

**4. RFP AUTHORIZATION — FRESH PRODUCE FOR FFVP GRANT**

**CONSENT**  
**AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board authorize to issue a Request for Proposal (RFP) for fresh produce for use in the Fresh Fruit and Vegetable Program (FFVP) grant during the 2018-19 school year.

***Background~***

Nutrition Services was awarded funds to operate the FFVP grant at eight elementary schools. Awarded grant funds exceeds the state and federal purchase thresholds requiring a formal bid. A RFP was decided due to the nature of the grant requiring nutrition education and local preference to fresh produce purchased.

***Recommendation~***

Recommend the Board authorize the district to proceed with the RFP process.

## **PERSONNEL SERVICES**

### **1. CERTIFICATED EMPLOYMENT**

**Megan H. Damman**, Teacher/ELA, probationary, 2018-19 SY  
**Richard G. Gray**, Teacher/FHS-YFS-DOB, temporary, 2018-19 SY  
**Ryan J. Kent**, Teacher/YGS, probationary, 2018-19 SY  
**Laurel E. Pinasco**, Teacher/LIN, temporary, 2018-19 SY

**CONSENT**  
**AGENDA**

### **2. CERTIFICATED RESIGNATIONS**

**Danielle N. Hildebrand**, Teacher/OLV, personal reasons, 6/8/18  
**Jens C. Nielsen**, Teacher/LIN, personal reasons, 6/8/18  
**Kayla C. Raymond**, Teacher/ELA, other employment, 6/27/18

**CONSENT**  
**AGENDA**

### **3. CLASSIFIED EMPLOYMENT**

**Gregory D. Taylor**, Director of Transportation/DO, 8 hour, 12 month, probationary, 7/9/18

**CONSENT**  
**AGENDA**

### **4. CLASSIFIED RELEASE**

**Mario Z. Medina**, Custodian/Maintenance Worker/CLE, 8 hour, 12 month, released during probationary period, 6/21/18

**CONSENT**  
**AGENDA**

### **5. CLASSIFIED RESIGNATIONS**

**Juston R. Furr**, Grounds/Maintenance Worker/LHS, 8 hour, 12 month, personal, 6/26/18  
**Ruby N. Ronquillo**, Grounds/Maintenance Worker/DO, 8 hour, 12 month, personal, 6/19/18  
**Maricela Silva**, Para Educator/PRE, 3.75 hour, 10 month, personal, 6/26/18

**CONSENT**  
**AGENDA**

See Special Reports, Pages 239-242.

### **6. QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the quarterly report on Williams Uniform Complaints (4/1/18-6/30/18) as a way of publicly reporting out the data contained within the report.

**CONSENT**  
**AGENDA**

#### ***Background~***

Consistent with Education Code 35186(d), the Superintendent or designee shall report summarized data on the nature and resolution of all complaints to the Board and the County Superintendent of Schools on a quarterly basis. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. As outlined in statute, these summaries shall be publicly reported on a quarterly basis at a regularly scheduled board meeting.

#### ***Recommendation~***

Recommend the Board approve the quarterly report. See Special Reports, Page 243.

## **BUSINESS SERVICES**

### **1. DONATIONS TO THE DISTRICT**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board accept the following donations:

#### **A. JOHNSON PARK ELEMENTARY SCHOOL**

- a. Amarjit and Lakhvir Ghag donated use of their trailer to transport the students' luggage to Shady Creek valued at \$500.

#### **B. CATEGORICAL PROGRAMS**

- a. Margaret Capitano Insurance Agency donated \$3,000 in snacks during the second half of the year to the Random Acts of Kindness Program which distributed fun Friday snack pack bags each week to homeless students.

**CONSENT  
AGENDA**

### **2. CONTRACT WITH RYLAND SCHOOL BUSINESS CONSULTING FOR THE BUSINESS SERVICES DEPARTMENT**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the contract with Ryland School Business Consulting for the Business Services Department for general financial planning on an as-needed basis at the hourly rate of \$160 for professional services and travel time in the amount not to exceed \$20,000 for the 2018-19 school year.

#### ***Background~***

Under this agreement, Ryland School Business Consulting will provide financial and business services including, but not limited to, business office assistance and training, budget development, year-end closing of the books, general financial analysis, documentation of procedures, and financial strategies and analysis. The agreement may be terminated by either party with 30 days' notice and will be funded from the general fund.

#### ***Recommendation~***

Recommend the Board approve the contract. See Special Reports, Page 244.

❖ **End of Consent Agenda** ❖

**CONSENT  
AGENDA**

## **NEW BUSINESS**

## **BOARD OF TRUSTEES**

### **1. RESOLUTION 2018-19/01 — SPECIFICATIONS OF THE ELECTION ORDER OF THE GOVERNING BOARD**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the revised resolution that was Board approved on 5/22/18 to reflect Trustee Area 1 as short term through December 2020.

#### ***Background~***

The County Clerk will publish information regarding the filing Declaration of Candidacy for candidates. The first date for filing such declaration is 7/16/18, and the last date for filing is 8/10/18.

#### ***Recommendation~***

Recommend the Board approve the resolution. See Special Reports, Pages 245-247.

**MOTION**

## **CATEGORICAL PROGRAMS**

### **1. BOARD POLICIES**

#### ***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board hold a public hearing regarding the following board policies as indicated below (Administrative Regulations are included for reference):

- **BP 3230** (Federal Grant Funds) – **NEW**
- **AR 3230** (Federal Grant Funds) – **NEW**  
New mandated policy and mandated regulation reflect major requirements for the management of federal grant funds contained in the Office of Management and Budget's (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (commonly called the "Uniform Guidance"), including the mandate to adopt written procedures related to procurement, conflict of interest, cash management, and allowable costs.
- **BP 3312** (Contracts) – **REVISED**  
Policy updated to reflect AB 1584 which mandates policy when the district chooses to enter into a contract with a third party for digital storage, maintenance, or retrieval of student records. Policy also updates section for contracts for non-nutritious foods or beverages and adds new section reflecting requirements for contracts for personal services.
- **BP 3551** (Food Service Operations/Cafeteria Fund) – **REVISED**  
Policy updated to reflect SB 250 which requires districts to make their meal charge policy public and ensure that students with unpaid meal fees are not shamed or treated differently than other students. Section on "Procurement of Foods, Equipment, and Supplies" reflects SB 730 which requires the California Department of Education (CDE) to provide information about the Buy American provision, AB 822 which requires a preference for California-grown agricultural products with specified exceptions, and SB 544 which clarifies that procurements in federally funded nutrition programs are subject to the procurement standards of the federal Uniform Guidance. Regulation updated to reflect provisions of SB 250 which require districts to notify parents/guardians within 10 days of a negative balance in their child's school meal account and to exhaust all options to enroll the student in the free and reduced-price meal program if he/she is eligible. Regulation also adds new section reflecting SB 557 which authorizes donation of unused, unopened foods to a food bank or other nonprofit charitable organization.
- **BP 6171** (Title I Programs) – **REVISED**
- **AR 6171** (Title I Programs) – **REVISED**  
Policy updated to address (1) the requirement to use federal Title I funds to supplement, not supplant, funds available from state and local sources; (2) use of the district's local control and accountability plan to fulfill requirements for the Title I local educational agency plan; and (3) methods for demonstrating the comparability of services between Title I and non-Title I schools. Regulation updated to reflect amendments by the Every Student Succeeds Act related to schoolwide programs, targeted assistance programs, and participation by private school students.
- **BP 3511.1** (Integrated Waste Management) – **REVISED**  
Updated policy to reflect AB 341 which requires schools that generate more than four cubic yards of solid waste per week to arrange for recycling services in accordance with law. Policy also references resources available through the California Department of Resources Recycling and Recovery (CalRecycle), links integrated waste management to broader goal of green school operations, and adds language related to program monitoring and evaluation.

## **HOLD PUBLIC HEARING**

(Categorical Programs/Item #1 – continued)

***Background~***

The current board policies and administrative regulations are marked as follows in the special reports section:

- “**OLD Currently Approved**” - In place now.
- “**NEW**” - With amendments included.

***Recommendation~***

Recommend the Board hold a public hearing. A motion is required to close the public hearing. A motion is also required to adopt BP 3230 and all other board policy amendments. See Special Reports, Pages 248-297.

**MOTION TO  
CLOSE PUBLIC  
HEARING**

**MOTION TO  
ADOPT  
BP 3230  
& ALL BP  
AMENDMENTS**

**PURCHASING DEPARTMENT**

**1. RESOLUTION 2018-19/02 — DISPOSAL OF OBSOLETE TEXTBOOKS  
AND INSTRUCTIONAL MATERIALS FOR THE 2018-19 SCHOOL YEAR**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve a resolution to authorize the disposal of obsolete elementary and secondary textbooks and instructional materials for the 2018-19 school year.

***Background~***

In the normal course of operations, the district accumulates obsolete textbooks and instructional materials. These items are worn or have been replaced by new editions or adoptions. The volume of obsolete materials can vary throughout the year with most materials having little or no estimated value due to age and/or condition.

There is a need to have authorization in place for ongoing removal of instructional materials that has been declared obsolete. Education Code Section 60510, 60530, and Board Policy 3270 outline procedures for proper disposal of these items. There will be an emphasis to have items with any value sold. Materials with no value may be donated, recycled, or sent to disposal.

***Recommendation~***

Recommend the Board approve the resolution. See Special Reports, Page 298.

**2. RESOLUTION 2018-19/03 — STATE CONTRACTS**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the resolution to acquire materials, equipment, supplies, services, and vehicles through the use of various State of California Department of General Services and Department of Technology contracts.

***Background~***

In the effort to expand participation in cooperative purchasing programs, it is in the best interest of the district to adopt a resolution to allow for the acquisition of materials, equipment, supplies, services, and vehicles based on State of California awarded contracts. This type of resolution is authorized pursuant to Government Code 54205 and Public Contract codes 10298 and 20118.

**MOTION**

**MOTION**

(Purchasing Department – continued)

The adopted resolution will allow the district to procure items through use of various awarded state contracts when the district determines them to be beneficial. These state contracts may be used through the term of the contract, including any extensions, if the district so chooses. Funding for the acquisition of various items through the state contracts would be from categorical, grant, general, and special funds as applicable.

***Recommendation~***

Recommend the Board approve the resolution. See Special Reports, Page 299.

**BUILDINGS AND GROUNDS DEPARTMENT**

**1. AGREEMENT WITH JOHNSON CONTROLS, INC. FOR IMPLEMENTATION OF PROPOSITION 39 FINDINGS**

**HOLD PUBLIC HEARING**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board hold a public hearing regarding the agreement with Johnson Controls, Inc. for implementation of Proposition 39 findings in the amount not to exceed \$1,590,891.

***Background~***

The Board previously approved an agreement with Johnson Controls, Inc. at the 1/23/18 board meeting to manage the district's funding application process and ensure compliance with the California Energy Commission Guidelines for Proposition 39. Johnson Controls, Inc. has completed an analysis of district needs and has submitted its findings to the district. The district intends to implement the utility savings program consistent with Proposition 39 requirements as set forth in California Public Resources Code section 26200 et seq. that will provide sustained efficiencies and energy cost savings.

**MOTION TO CLOSE PUBLIC HEARING**

California Government Code 4217 requires that a public hearing be held for the purposes of presenting certain findings and taking public comments prior to entering into an Energy Services Contract with Johnson Controls, Inc. for the implementation of certain energy related improvements to district facilities in accordance with California Government Code Section 4217.10 to 4217.18. This will be funded through Proposition 39.

***Recommendation~***

Recommend the Board hold a public hearing. A motion is required to close the public hearing. A motion is also required to approve the agreement. See Special Reports, Pages 300-339.

**MOTION TO APPROVE AGREEMENT**

**2. RESOLUTION 2018-19/04 — AUTHORIZING THE PARTICIPATION IN THE RURAL SCHOOL BUS PILOT PROJECT**

**MOTION**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the resolution authorizing the participation in the Rural School Bus Pilot Project (RSBPP).

(Buildings and Grounds Department/Item #2 – continued)

***Background~***

North Coast Unified Air Quality Management District (NCUAQMD) grant program is accelerating the turnover of California school bus fleets to lower carbon transportation choices, especially in rural school districts who have less access to funding sources. The district is required to purchase one new bus fueled by alternative fuels (green diesel) for three years and retire one older bus to receive the grant funds. The total anticipated grant amount is \$165,000.

***Recommendation~***

Recommend the Board approve the resolution. See Special Reports, Page 340.

**PERSONNEL SERVICES**

**1. AMENDMENT TO EMPLOYMENT CONTRACT WITH GAY TODD**

**MOTION**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the amendment to employment contract between the Marysville Joint Unified School District (District) and Superintendent Gay Todd.

***Background~***

This amendment to employment contract between Gay Todd and the Board of Trustees of the Marysville Joint Unified School District (Board) is made this 17<sup>th</sup> day of July 2018 (Effective Date) by and between Superintendent Gay Todd and the Board.

If approved and accepted, Article II, Compensation, will be modified as follows:

**B. Annual Adjustment to Salary**

The SUPERINTENDENT'S annual compensation will be adjusted by three point zero percent (3%), retroactive to 7/1/17, which is the same percentage increase offered to other certificated managers in the DISTRICT.

In addition, the SUPERINTENDENT'S total compensation for the 2017-18 school year shall be adjusted by an additional one-time, two point zero percent (2.0%) payment, as this, too, is the same percentage increase offered to other certificated managers in the District. This one-time payment is retroactive to 7/1/17.

Like other certificated managers, the SUPERINTENDENT will continue to work the additional service days.

***Recommendation~***

Recommend the Board approve the amendment. See Special Reports, Page 341. (The public disclosure document will be distributed at the board meeting.)



**2. AMENDMENT TO EMPLOYMENT CONTRACT WITH RAMIRO CARREÓN MOTION**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the amendment between the Marysville Joint Unified School District (District) and Assistant Superintendent of Personnel Services Ramiro Carreón.

***Background~***

This amendment to employment contract between Ramiro Carreón and the Board of Trustees of the Marysville Joint Unified School District (Board) is made this 17<sup>th</sup> day of July 2018 (Effective Date) by and between Ramiro Carreón, Assistant Superintendent of Personnel Services, and the Board.

If approved and accepted, Article II, Compensation, will be modified as follows:

**B. Annual Adjustment to Salary**

The ASSISTANT SUPERINTENDENT OF PERSONNEL SERVICES' annual compensation will be adjusted by three point zero percent (3%), retroactive to 7/1/17, which is the same percentage increase offered to other certificated managers in the DISTRICT.

In addition, the ASSISTANT SUPERINTENDENT OF PERSONNEL SERVICES' total compensation for the 2017-18 school year shall be adjusted by an additional one-time, two point zero percent (2.0%) payment, as this, too, is the same percentage increase offered to other certificated managers in the District. This one-time payment is retroactive to 7/1/17.

Like other certificated managers, the ASSISTANT SUPERINTENDENT OF PERSONNEL SERVICES will continue to work the additional service days.

***Recommendation~***

Recommend the Board approve the amendment. See Special Reports, Page 342. (The public disclosure document will be distributed at the board meeting.)

**3. AMENDMENT TO EMPLOYMENT CONTRACT WITH MICHAEL HODSON MOTION**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the amendment between the Marysville Joint Unified School District (District) and Assistant Superintendent of Business Services Michael Hodson.

***Background~***

This amendment to employment contract between Michael Hodson and the Board of Trustees of the Marysville Joint Unified School District (Board) is made this 17<sup>th</sup> day of July 2018 (Effective Date) by and between Michael Hodson, Assistant Superintendent of Business Services, and the Board.

If approved and accepted, Article II, Compensation, will be modified as follows:

(Personnel Services/Item #3 – continued)

**B. Annual Adjustment to Salary**

The ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES' annual compensation will be adjusted by three point zero percent (3%), retroactive to 7/1/17, or first paid date of paid service, which is the same percentage increase offered to other classified managers in the DISTRICT.

In addition, the ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES' total compensation for the 2017-18 school year shall be adjusted by an additional one-time, two point zero percent (2.0%) payment, as this, too, is the same percentage increase offered to other classified managers in the District. This one-time payment is retroactive to 7/1/17, or first date of paid service.

Like other classified managers, the ASSISTANT SUPERINTENDENT OF BUSINESS SERVICES will continue to work the additional service days.

***Recommendation~***

Recommend the Board approve the amendment. See Special Reports, Page 343. (The public disclosure document will be distributed at the board meeting.)

**BUSINESS SERVICES**

**1. RESOLUTION 2018-19/05 — ORDERING A SCHOOL BOND ELECTION TO BE HELD ON NOVEMBER 6, 2018**

**MOTION**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the resolution ordering a school bond election in the amount of \$74 million dollars for elementary, middle, and high schools in the district, establishing specifications of the election order, and requesting consolidation with the election of 11/6/18.

***Background~***

The district's facility planning efforts have identified significant unmet needs in the area of school facilities. These include construction, school facility improvements, basic infrastructure, access, and security needs. As a result of the overwhelming need and extremely limited fiscal resources, it is necessary to seek additional funding from all sources where possible, including local general obligation bonds.

Resolution 2018-19/05 is comprised of:

Resolution of the Board of Trustees of the Marysville Joint Unified School District Ordering A School Bond Election, Establishing Specifications of the Elections Order, and Requesting Consolidation with Other Elections Occurring on 11/6/18

(Business Services/Item #1 – continued)

Exhibit A: Ballot Measure/Full Text Ballot Measure including a Bond Project List, which identifies the following general areas to be funded with bond revenue:

- School Safety and Security
- Modernization
- Updates to Existing School-Wide Building Systems
- Improvements to Learning Environments
- Exhibit B: Ballot Measure/Abbreviated Form
- Exhibit C: Tax Rate Statement Marysville Joint Unified School District
- Certification

The Governing Board is authorized to call a school bond election. Upon adoption, the resolution will order a general obligation bond election to be held within the district. The district's general obligation bond election will be conducted by the Yuba County Registrar of Voters assisted by the Butte County Registrar of Voters and will appear on the 11/6/18 ballot along with other measures. In the event the election receives the required 55% yes vote, the district will be authorized to issue bonds in the principal amount of \$74 million dollars to fund the projects at the school facilities described in the resolution.

Resolution 18-19/05 requires a two-thirds vote of the Board for approval (5 of 7 yes votes). If the election is successful, the district will establish a citizens' oversight committee to oversee the expenditure of revenue from the bond program authorized at the election.

***Recommendation~***

Recommend the Board approve the resolution. See Special Reports, Pages 344-356.

**2. RESOLUTION 2018-19/06 — PRESCRIBING THE TERMS AND AUTHORIZING THE PREPAYMENT OF CERTIFICATES OF PARTICIPATION ALONG WITH OTHER RELATED MATTERS**

**MOTION**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the resolution Prescribing the Terms and Authorizing the Prepayment of Certificates of Participation along with other related matters.

***Background~***

In August of 2006, the district issued its 2006 Certificates of Participation (the "Certificates") in the principal amount of \$22,145,000. The Certificates were issued pursuant to a Trust Agreement (the "Trust Agreement") dated 8/1/06 by and among the district, The Bank of New York Trust Company, N.A., now known as The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"), and the Marysville Joint Unified School District Financing Corporation (the "Corporation") in order to finance certain remaining costs associated with the acquisition and construction of school facilities.

(Business Services/Item #2 – continued)

District staff has determined that it is in the best financial interests of the district to prepay the outstanding certificates pursuant to Section 2.5(E) and Article 4 of the Trust Agreement. The district has approximately three years of payments remaining on the 2006 Certificates of Participation—the final payment is scheduled for 8/1/21. By prepaying the \$1,555,000 in outstanding principal for the certificates with our reserve fund balance, the district will save approximately \$130,000 in interest costs.

The resolution authorizes the prepayment of the Certificates on or after 8/1/18, along with the delivery of the forms of the notice of prepayment and the notice of defeasance to the Trustee. Further, the resolution authorizes the district to execute documents necessary or advisable to complete the prepayment of the Certificates, including a termination agreement for documents in connection with the Certificates.

A meeting of the Corporation will be held contemporaneously with the Board's meeting. The Corporation's acknowledgment of the prepayment is included in the resolution.

### Recommendation~

Recommend the Board approve the resolution. See Special Reports, Pages 357-360.

**CLOSED SESSION** - *continued if needed*

*If the Board did not complete all items on the closed session agenda, they will continue closed session.*

## ADJOURNMENT



NEXT REGULAR BOARD MEETING – August 14, 2018 – 5:30 P.M. – DISTRICT BOARD ROOM

## SCHOOL BOARD MEETING FORMAT

## ***What is a School Board Meeting?***

A School Board Meeting is the normal business meeting of the governing board at which district business is conducted. It is not a public meeting where questions and discussion come from the audience. Members of the audience may address their comments to the Board during the *time at which the Board is discussing the agenda item*. Comments are limited to a maximum of three minutes per speaker (20 minutes total time for public input) on each item per Board Bylaw 9323.

### ***Notification of Meetings***

To provide the public with information regarding agenda items being considered by the Board of Trustees, a public notice is published as follows:

- \* Posted on the MJUSD district website at [www.mjusd.com](http://www.mjusd.com).
- \* Posted on the Public Notice Bulletin Board at the MJUSD District Office at 1919 B Street, Marysville, CA 95901 [located in the hallway outside the Superintendent's Office, Room 101].
- \* Emailed to all employees of the district, the Appeal-Democrat, and KUBA.

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